

## **Memorial Program & Policy**

The Herons Glen Homeowners Association has established a memorial park for the benefit of the Herons Glen Residents. The park will provide members a place for remembrance of a loved one who resided in Herons Glen. Pavers will be made available for engraving and placement within the memorial park to achieve this.

### **POLICY**

This policy was developed to provide a consistent approach for management of the memorial program and accepting and processing memorial paver requests.

Residents applying for a memorial paver acknowledges and recognizes that the Herons Glen HOA Board of Directors may disapprove any request that is inconsistent with the guidelines set forth or for any reason at its sole discretion may reject a request or remove a memorial paver.

### **General Policy Guidelines**

- Single pavers in the color, type and size installed in the memorial park will be supplied by the Herons Glen HOA.
- Residents may apply for a paver to be engraved in the memory of their loved one by completing the memorial paver application and including the nonrefundable payment for the cost and fees for the engraving.

### **Memorial Engraving**

- Engravings will be for the purpose of memorializing a resident of Herons Glen. Memorials representing or depicting a commercial advertisement will not be permitted.
- Memorials for non-residents including immediate or extended family, groups or pets will not be permitted.
- A memorial engraving is limited to one single 6" X 9" paver and may not be combined with other pavers to create a larger memorial. Engraving is limited to the space within the paver surface. The size of the font will be limited according to the number of characters in each line.

### **Installation & Care**

- The engraved paver will be installed by a Herons Glen HOA vendor and placed in a location best suited for the design of the memorial park.
- General care and maintenance of the pavers will be provided by the Herons Glen HOA.
- Engraved pavers that are damaged or broken will be removed and replaced with a non-engraved paver. If contact information is on file with the HOA, the original purchaser will be notified of the removal and provided the opportunity to purchase a new engraving.
- Memorial pavers are the property of the Herons Glen HOA and may not be removed unless authorized by the Herons Glen HOA Board.

*Adopted at the 9/14/2022 HOA Board Meeting.*