



***Recreation District
RULES AND REGULATIONS
Revised & Adopted March 29,
2017***

<i>Revisions Prior to March 29, 2017</i>	<i>Revisions After March 29, 2017</i>
<i>March 24, 2010</i>	
<i>June 29, 2011</i>	
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<i>March 30, 2016</i>	
<i>May 25, 2016</i>	

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I. STATEMENTS

District Purpose.

The Herons Glen Recreation District (the “District”) is an independent special district of the State of Florida created pursuant to Chapter 418, Florida Statutes (the “Act”), Ordinance No. 98-08 enacted by Lee County, Florida on April 28, 1998 (the “Charter”), a referendum of the qualified electors of the District and other applicable law. The purpose of the District is to finance, acquire, plan, improve, own, operate, equip, maintain and manage recreational facilities within the District, as more fully set in, and subject to the provisions of, the Act and the Charter.

HGRD Mission Statement

Herons Glen Recreation District is a Florida Special District, a community that provides quality recreation, activities, and programs for all residents. We strive to provide excellent financial value and well-maintained facilities to satisfy varied interest groups and promote healthy lifestyles.

HGRD Vision Statement

Continue to be one of the premier active adult communities in southwest Florida, that provides an excellent value for our current and future residents.

Terms used in these Rules shall have the meaning set forth in the HGRD Operating Policies and Procedures.

The Facilities are governed by the Herons Glen Recreation District through its elected Board of Supervisors and use is available to all Residents and Members, to Residents’ house Guests and to visiting family members of Residents, subject to conditions and rules.

Residents of Herons Glen, their visiting family members and their overnight house Guests, and Permitted Non-Residents shall abide by all rules and regulations of the Herons Glen Recreation District as they may be amended, from time to time, by the Board of Supervisors.

Tenants leasing a Resident’s unit (within Herons Glen Recreation District) will be designated as the beneficial user of the Resident’s use of the Facilities. Prior to use of such Facilities, the tenant shall submit an information statement, together with a copy of the fully executed lease to Management. Any changes or amendments to the lease agreement must be reported immediately to Management. Rights of the tenant will terminate upon the expiration of the lease term. During the period that the tenant is designated as the beneficial user of the Facilities, the Resident shall not be entitled to use of the Facilities; however, the Resident shall be responsible for all of the tenant’s charges, and/or damage to the Facilities, which remain unpaid or not repaired after the customary period. The Resident shall also be responsible for the conduct of their tenant.

Any Resident, Permitted Non-Resident, Guest, family member or other person who in any manner makes use of, or accepts the use of any apparatus, applicant, facility, privilege or service whatsoever owned, leased or operated by the District, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the District, either on or off the Facilities, shall do so at their own risk, and shall release and hold the District, its Supervisors, officers, employees, representatives and agents harmless from any and all loss, cost, claim, injury,

damage or liability sustained or incurred by such person, resulting there from and/or from any act or omission of any Supervisor, officer, employee, representative or agent of the District. Any Resident or Permitted Non-Resident shall have, owe and perform the same obligation to the District, its Supervisors, officers, employees, representatives and agents hereunder in respect to any loss, cost, claim injury, damage or liability sustained or incurred by any Guest or family member of the Resident or Permitted Non-Resident.

Should any party bound by these Rules bring suit against the District, its Supervisors, officers, employees, representatives or agents in connection with any event operated, organized, arranged or sponsored by the District or on any other claim or matter in connection with use of Facilities, and fail to obtain judgment thereon against the District, its Supervisors, officers, employees, representatives or agents, said party shall be liable to the District, its Supervisors, officers, employees, representatives and agents for all costs and expenses incurred by it in the defense of the suit (including court costs and attorney's fees incident to appeals).

The Board of Supervisors and Management have full authority to enforce these Rules in accordance with Board Policy.

The Board of Supervisors may amend and modify these Rules when deemed appropriate.

The term "Indoor Facilities" used in these Rules refers to the Clubhouse and the Fitness Center.

The term "Management" used in these Rules refers to the Herons Glen Recreation District's General Manager, whose title is the "Recreation District General Manager" but who shall be referred to in these Rules and Regulations as the "General Manager" and his/her Department Heads.

II. GENERAL RULES

1. Gambling and Games of Chance: In compliance and in accordance with Florida State Statutes Numbers 849.01, 849.02, 849.03, 849.08, 849.11, and 849.14, no gambling or game of chance other than the permitted exceptions, such as BINGO and penny ante card games where those activities strictly comply with applicable Florida law will be permitted within the confines of the Herons Glen Recreation District's facilities (either indoor or outdoor facilities).
2. No Commercial or Political advertisements may be posted or circulated in the Facilities, nor shall solicitations of any kind be made within the Facilities without the prior approval of the Board of Supervisors. Other than as permitted by the Board of Supervisors, no petition shall be originated, solicited, circulated or posted within the Facilities. The Facilities shall not be used for any function which is, in any way, related to fund raising efforts for the benefit of a Political cause, except as specifically allowed by the Board of Supervisors. The Facilities shall not be used in connection with organized religious services unless otherwise allowed by the Board of Supervisors.
3. Herons Glen may be designated as a political polling place. When used as a polling place, Florida Statutes governing polling places will prevail.
4. The Facilities shall be smoke free in compliance with Florida Statutes. This shall be interpreted to include any device with a heating element, a battery or an electronic circuit that provides nicotine or other vaporized liquid to the user in a manner that simulates tobacco.

Revised and adopted at the March 26, 2014 HGRD Board Meeting.

5. Renters of any HGRD facility will be entitled to the use of the rented space only.
6. Residents and Permitted Non-Residents shall not request special personal services from employees who are on duty or the personal use of the Facilities' furnishings or equipment which are not ordinarily available for use by Residents or Permitted Non-Residents.
7. Animals (with the exception of service animals for the physically challenged and animals that are part of educational programs and accompanied by handlers, subject to the approval of the General Manager) are not permitted on or within the facilities.

Revised and adopted at the May 25, 2016 HGRD Board Meeting.

8. No fireworks will be permitted anywhere on or within the facilities or adjacent areas unless part of a fireworks exhibit authorized by the Board of Supervisors.
9. Firearms and all other weapons of any kind are not permitted at any time except as allowed by Florida Statute.
10. There will be no parking of vehicles (golf carts, bicycles, autos, motorcycles, etc.) under the Front Entrance Portico. All specified vehicles above shall be parked in specific parking areas

designated in the front and the rear of the Clubhouse. The entrance to the Lobby must be available for emergency vehicles and cars dropping off passengers only.

Adopted at the May 25, 2005 HGRD Board Meeting – affirmed by Resolution 2005-09 at the June 29, 2005 HGRD Board Meeting.

11. Residents, Permitted Non-Residents and their respective Guests may not abuse employees, verbally or otherwise. Employees are under the supervision of Management. Residents, Permitted Non-Residents and their respective Guests shall not reprimand or discipline any employee, or shall Residents, Permitted Non-Residents or their respective Guests request an employee to leave the premises for any reason or purpose whatsoever. Any employee not rendering courteous and prompt service, or acting outside the scope of their employment, should be reported in accordance with General Rule #12.
12. All complaints, criticisms or suggestions of any kind relating to any of the operations of the Facilities or Management must be in writing, signed, dated and addressed to the Board of Supervisors and General Manager. The exception to this would be the comment box in the Herons Nest lobby.
13. No one under the age of 18 will be permitted to use the Facilities or equipment thereof, unless accompanied by and supervised by an adult.
14. No person shall remove from the room in which it is placed or from the Facilities, any property or furniture belonging to the District without proper authorization. Every Resident or Permitted Non-Resident, shall be liable for any property damage and/or personal injury occurring on/or in the Facilities, or at any activity taking place in/or on the Facilities, caused by the Resident, Permitted Non-Resident, their Guests or family member of the Resident. The cost of damage shall be charged to the Resident or Permitted Non-Resident.

Equipment usage adopted at the April 25, 2001 HGRD Board Meeting.

15. Metal spiked shoes are not permitted. Neither bare feet, nor swimsuits, wet or dry, without cover-up are permitted within the facilities.
16. Wildlife located on the premises is not to be fed or teased.
17. Swimming or wading in the lakes on the premises is not permitted. Entering the waters of the lakes on the premises to retrieve golf balls, other than by Management employees, is not permitted.
18. When the automated lightning prediction system siren is sounded warning of hazardous weather, all those using any of the outdoor recreational facilities must immediately leave the outdoor facilities and seek shelter.
19. All residents are advised that when they are confronted with danger, they should immediately leave the outdoor recreational facilities and seek shelter.

20. All persons who use District facilities, whether Resident, Permitted Non-Resident, Guest or other, shall at all times and places within the District properties conduct themselves in a manner which is compatible with the welfare, character and best interests of the Herons Glen Recreation District and the Herons Glen community, as determined in the sole and absolute discretion of the District. Any action or conduct which is counter to this standard is a violation of these Rules and Regulations.

Offensive, lewd or illegal conduct is a violation of the above-described standard. Such conduct includes, but is not limited to: physically or verbally aggressive behavior towards another person; reprimanding or attempting to discipline District employees; harassment of a sexual nature; threats of bodily harm; crude, vulgar or otherwise offensive (to a normal person) language; use of illegal substances; and excessively loud music or noises.

21. The Board shall be the sole interpreter in respect to any question of the construction or meaning of the provisions of these Rules and Regulations and the determination of the Board shall be final and binding.

III. FACILITIES & EVENTS

1. The Facilities provide a variety of social, cultural and recreational events in which all Residents and Permitted Non-Residents may participate.
2. The Executive Assistant to the General Manager or the Food & Beverage Manager shall be responsible for scheduling the use of the facilities, including the Ballroom, in accordance with the Herons Glen Recreation District Policies & Procedures Manual and as amended from time to time by the Board of Supervisors.

Revised and adopted at the HGRD Board Meeting, June 29, 2011.

3. Reservations for use of the Facilities, with the exception of the Ballroom, will be held for only fifteen (15) minutes after the reserved time. Cancellation of a reservation after the deadline for cancellation, or failure to cancel a reservation, may result in the Resident or Permitted Non-Resident being charged a cancellation fee as determined by the Board of Supervisors.
4. All food and beverages consumed within Clubhouse Facilities must be furnished by the Herons Glen Food & Beverage Operation or in accordance with the HGRD Policies & Procedures Manual. At Resident functions where food is provided by Herons Glen or residents, alcoholic beverages must be purchased through the restaurant.

Adopted at the HGRD Board Meeting, December 17, 2008.

Revised & adopted at the HGRD Board Meeting, June 29, 2011.

5. Outside catering may be permitted by written permission from Management in accordance with the HGRD Policies & Procedures Manual.

Revised & adopted at the HGRD Board Meeting, June 29, 2011.

6. No Resident or Permitted Non-Resident is allowed in service or posted restricted areas.
7. Children under the legal drinking age are not permitted in any area where liquor is being sold, unless accompanied by an adult.
8. Residents and Permitted Non-Residents will dress in a fashion befitting the surroundings and atmosphere provided at the Facilities. Guests will be advised by Residents and Permitted Non-Residents of the dress requirements. Neither muscle shirts nor uncovered bathing suits are permitted inside the Facilities. Shirts and shoes must be worn at all times when in the Facilities. The dress code is mandatory. Failure to comply may cause the person to be asked to change; failure to comply may result in refusal of admission. Dress requirements may be published from time to time by the Board of Supervisors.
9. Dining Room Dress Code: Residents and Permitted Non-Residents will dress in a fashion befitting the surroundings and atmosphere provided at the Facilities. Guests will be advised by Residents and Permitted Non-Residents of dress requirements. Men and women are required to wear appropriate "resort casual" attire. Men are required to wear shirts with sleeves. Pool attire,

bare feet and tee shirts are not allowed. Slacks or shorts with a minimum outside finished seam of 18 inches are considered to be proper attire. The wearing of baseball caps or visors will not be allowed in the Dining Room. In all cases of questionable attire, Management shall have the final responsibility and authority for determining what attire may be deemed as inappropriate. Failure to comply may cause the person to be asked to change attire, or result in refusal of admission or service. Children's attire (13 and under) may be informal at the Dining Room Manager's discretion.

Revised and adopted at the December 16, 2015 HGRD Board Meeting.

10. Eagles Nest (Casual Lounge) Dress Code: Apparel shall be appropriate for the surroundings and atmosphere of a casual lounge in a resort setting. Baseball caps, hats and visors are acceptable in the Eagles Nest. Tee shirts are acceptable as long as no offensive language or printing is on them. Men are required to wear shirts with sleeves. Footwear must be worn at all times. Bathing suits must be covered on those who enter from the pool area to place an order. Management shall have the final responsibility and authority for determining what attire may be deemed as inappropriate. Failure to comply may cause the person to be asked to change attire or result in refusal of admission or service.

Adopted at the May 25, 2005 HGRD Board Meeting – affirmed by Resolution 2005-09 at the June 29, 2005 HGRD Board Meeting.

Revised and adopted at the September 28, 2005 HGRD Board Meeting.

Revised and adopted at HGRD Board Meeting, December 12, 2007.

Revised and adopted at the December 16, 2015 HGRD Board Meeting.

11. No conversation conducted through any electronic device is permitted at any time in the Herons Nest Restaurant or when attending ballroom events. Cellular phones or other electronic devices must be placed on silent or vibrate when in the Herons Nest Restaurant or when attending ballroom events.

Adopted at the April 27, 2005 HGRD Board Meeting – affirmed by Resolution 2005-09 at the June 29, 2005 HGRD Board Meeting.

Revised and adopted at the February 22, 2012 HGRD Board Meeting.

Revised and adopted by Resolution No. 2015-8 at the October 21, 2015 HGRD Board Meeting.

12. Permission of Management must be obtained prior to the use of any office equipment in the Facilities.

IV. RESIDENT TO COMMUNITY COMMUNICATION

These rules apply to the Community Bulletin Board, the email blast, and the Heron News.

1. Advertisements for events at communities other than Herons Glen may be posted, at the discretion of the Executive Assistant to the General Manager ,
2. All items, approved by the Executive Assistant to the General Manager, must bear on the face of such items, the names and address of the Resident requesting the posting of such items.
3. Postings for trips or travel sponsored by a Resident or Resident club only may be posted. Any posting relating to trips or travel shall not display any advertisement of any Travel Agent or company thereon.
4. There will be no multiple Community Bulletin Board postings by either Residents or Resident Clubs sponsoring travel or trips at any given time.
5. No Resident or Resident Club posting will be allowed that directly, indirectly or by implication, indicate that the posting is sponsored by, approved by, or presented by the Herons Glen Recreation District.
6. The size of postings on the Community Bulletin Board shall be as follows:
 - a. Items for "Sale": 3"x5" card;
 - b. Items "Wanted": 3"x5" card;
 - c. Items "Lost and Found": 3"x5" card;
 - d. Other: No posting shall be larger than 8 1/2" x 11".
7. All communications to the Board of Supervisors, individually or as a Board, should be sent to the designated email address as provided on the HGRD website.

Adopted at the June 28, 2000 HGRD Board Meeting.

Revised at the June 25, 2003 HGRD Board Meeting as Resolution 2003-08

V. ACTIVITIES/CARD ROOMS

New groups wishing to use the Activities/Card Rooms on a continuing scheduled basis will submit in writing their request to the Executive Assistant to the General Manager. The new group may be asked to present their request to the Facilities & Amenities Advisory Committee at its meeting. Final approval for new groups will rest with the General Manager and be based on room availability, size of group and other factors as necessary.

General Rules

1. No activity will take place prior to scheduling with the Executive Assistant to the General Manager.
2. The Rooms will be left in the same state of cleanliness as when the Resident or Residents entered the room.
3. Any refuse or lack of good housekeeping shall be noted when a group or Resident arrives in the room for class or to work on a project. If at all possible, the Executive Assistant to the General Manager will be notified immediately of the problem to verify same and the appropriate action taken.

Use of Activities Rooms Equipment

1. Kilns

a. Guidelines

- 1) Two Large Kilns. Firing schedules may be established by Management.
- 2) Kiln room hours of operation are from 7:30 a.m. until 4:00 p.m. Monday through Friday. Firing from 4:00 p.m. until 7:30 a.m. is prohibited.
- 3) As per the manufacturer's recommended guidelines and the Fire Department's recommendations, the kilns will never be left unattended during the firing process.
- 4) At daily closing, the authorized operator will turn off the master switches.
- 5) Authorized operators are defined by board policy.

b. Kiln courtesy:

- 1) Do not open kiln while it is in use by another group or Resident.
- 2) No one will remove another group's or resident's fired items without the owner's permission.
- 3) Every attempt will be made by the resident doing the firing to remove fired items as soon as possible in order to free up the kiln for another resident's use.

c. Maintenance required by User after each use:

- 1) If a piece has exploded, all shards must be removed and the kiln inspected for damage. Any damage will be reported to the Executive Assistant to the General Manager who will arrange for repairs if necessary.
- 2) Vacuum the kiln after each use when firing green ware, making sure the kiln floor, inside lid and grooves holding oils are clean.
- 3) Vacuum periodically if firing glaze.

- 4) All glazed items will be placed on the shelves with stilts so as to prevent glaze “run-over” as much as possible.
- 5) After use, if there is a glaze “run-over” on the shelves, remove glaze by chipping off and applying two coats of kiln wash to the affected shelves. Apply to the top of shelves only. Allow the first coat to dry before applying a second coat in a crosshatch manner.

Amended by Resolution 2004-03 at the March 31, 2004 HGRD Board Meeting.

2. Potter’s Wheel

- a. Authorized operators are defined by board policy.
- b. Maintenance required after use:
 - 1) The wheel will be completely cleaned of all clay residue and returned to its original condition.
 - 2) The area around the wheel will be cleaned and left in its original condition. This could entail mopping the floor in the immediate area.
 - 3) Sweeping, or whatever else is needed for good housekeeping for the entire room, must also be accomplished.
 - 4) Care must be taken to insure that nothing is put into the sink drain that might create a blockage.

Building/Building Facilities Rules were originally adopted at the June 11, 1999 HGRD Board Meeting.

Revised in Resolution 2000-09 and adopted at the June 28, 2000 HGRD Board Meeting.

Craft Room Regulations were adopted at the November 29, 2000 HGRD Board Meeting.

Revised and adopted November 28, 2001 at the HGRD Board Meeting.

Amended by Resolution 2003-12 at the September 24, 2003 HGRD Board Meeting.

Billiards

1. Anyone under the age of 18 must be in the company of an adult while in the Billiards Room. Anyone under the age of 12 may be in the room in the company of an adult, but may not play billiards.
2. Herons Glen Teams approved by the local Billiards League may play Permitted Non-Resident teams through the process designated by the Board of Supervisors on a home and away basis and may conduct league tournaments.

Billiards rules adopted at the January 26, 2000 HGRD Board Meeting.

Revised and adopted as Resolution 2002-04 at the January 30, 2002 HGRD Board Meeting.

Ping Pong

1. The Ping Pong tables are available for play at any time Card Room C is not scheduled for use by another activity. Use of the room for Ping Pong may be scheduled in advance through the normal room scheduling procedures.
2. Anyone under the age of 18 must be in the company of an adult while playing Ping Pong.
3. Players are required to return the tables to their folded positions at the end of play.

Darts

1. The dart boards are available for play at any time the room is not scheduled for use by another activity. Use of the room for darts may be scheduled in advance through the normal room scheduling procedures.
2. Anyone under the age of 18 must be in the company of an adult while in the Darts Room.
3. Anyone under the age of 12 may be in the room in the company of an adult but may not play darts.
4. Herons Glen Teams approved by the local Darts League may play Permitted Non-Resident teams through the process designated by the Board of Supervisors on a home and away basis and may conduct league tournaments.

Added & adopted at the May 28, 2014 HGRD Board Meeting by Resolution No. 2014-08

VI. FITNESS CENTER

1. Hours of operation are posted on the building.
2. No person is authorized to use the Fitness Center unless he/she has signed the "Sign-In-Sheet" agreeing to release Herons Glen Recreation District on the day they are present and before using any of the facility or equipment.
3. No one under the age of 12 years is permitted in the Fitness Center. Anyone under the age of 18 (i.e. 12 to 18 years old) must be accompanied by an adult.
4. The Herons Glen Recreation District is not responsible for any injury which may result from the use of any equipment.
5. No food or beverages (except water) in the Fitness Center.
6. Wear appropriate attire (no cutoffs, sandals or bare feet).
7. Do not attempt to use, move or fix any piece of equipment that is not functioning properly.
8. Report any piece of equipment that is not functioning properly to the Maintenance Department (731-4535) or the General Manager.
9. Equipment must not to be removed from the Fitness Center.
10. To ensure a comfortable atmosphere for all, please be courteous and respectful to others.
11. Wipe down equipment when exercise is completed.
12. Limit your time on machines to 20-30 minutes when others are waiting.
13. Pick up personal effects (i.e., towels, water bottle, magazine, etc.).
14. Prior to using the equipment, read warning and instruction placards on each machine.
15. If you are unsure how to use a machine, seek assistance.
16. Return and rack weights when you are finished using them. Do not drop weights on the floor.
17. TV's should be turned off when you finish and the remotes returned to the sign-in table.

Amended by Resolution 2004-02 at the January 28, 2004 HGRD Board Meeting.
Amended by Resolution 2009-02 at the January 28, 2009 HGRD Board Meeting.

VII. BOCCE, PICKLEBALL, SHUFFLEBOARD, & TENNIS

General rules

1. These facilities are open from 7:00 AM to 10:00 PM daily. They may be closed for maintenance purposes or the General Manager may change the hours of operation.
2. Normal court etiquette and fair play are expected of all players. Use of privileges may be withdrawn by the General Manager in the event of gross and/or continued misconduct.
3. Use by Permitted Non-Residents is subject to all provisions of the Rules and Regulations. In the event of abuse of these privileges, Permitted Non-Resident usage may be restricted by the General Manager.
4. Anyone under the age of 18 must be accompanied and supervised by an adult.
5. Players are required to wear the appropriate shoes for the sport and the surface. Dress must be in good taste and appropriate to the sport. No uncovered swim suits, cut-offs, or halter tops are permitted. Players may not be shirtless.
6. No food or beverages in glass containers, pets, skateboards, rollerblades or bicycles are allowed on the courts.
7. Equipment is stored in the restroom/equipment building, and must be returned to the building in good condition after play. Equipment that needs repair or replacement should be reported to the Maintenance Department or the General Manager. (Phone numbers are available in the telephone kiosk near the Tennis Courts.) Pickleball has storage at the courts.
8. Reservations for regularly scheduled group play and tournaments should be made through the process designated by the Board of Supervisors.
9. Players are required to rake and/or brush the courts after use and leave the court area free of debris. Equipment for this purpose is stored in the shed or hung on the fence.
10. When overhead lighting is provided for night play and it must be switched off at conclusion of such play.
11. When the automated lightning prediction system is sounded, all players must immediately evacuate the outdoor facilities and seek shelter.

Revised and Adopted at the July 18, 2012 HGRD Regular Board Meeting.

Bocce

1. Herons Glen Teams approved by the local Bocce League may play Permitted Non-Resident teams through the process designated by the Board of Supervisors on a home and away basis and may conduct league tournaments.

2. Players may sign up for court time around regularly scheduled group play and tournaments. Sign-up sheets will be available at the restroom/equipment building. If no playing time is scheduled, the courts are available for play.
3. If all courts are in use, a time limit of ninety minutes per player or group shall apply.

Adopted at the October 30, 2002 HGRD Board Meeting
Revised as part of Resolution 2003-13 at the November 26, 2003 HGRD Board Meeting
Revised and Adopted at the July 18, 2012 HGRD Regular Board Meeting

Shuffleboard

1. Scoreboards are provided and scores should be erased at the end of court time.
2. If all courts are in use, a time limit of ninety minutes per player or group shall apply.
3. Herons Glen Teams approved by the local Shuffleboard League may play Permitted Non-Resident teams through the process designated by the Board of Supervisors on a home and away basis and may conduct league tournaments.

Revised and Adopted at the July 18, 2012 HGRD Regular Board Meeting

Tennis

1. Individuals and groups may sign up for court time 7 days in advance using the process designated by the Board and 3 days in advance on the sign-up sheet posted on the Court Bulletin Board. If no playing time is scheduled on the sheet, the courts are available for play.
2. All players must be available to play within fifteen (15) minutes of their scheduled time. When the 15 minute waiting time is reached without all players available, the next foursome or pair may occupy the court for the balance of the time reserved.
3. Players may schedule court time before or after the designated Round Robin and Saturday Mixed Doubles play times. Players other than those playing as part of the designated Round Robin play or Saturday Mixed Doubles play must not assume the courts during those Recreation District designated play times.
4. Courts must be vacated promptly at the end of the reserved time period, even though the players may not have started using the court time.
5. No individual or group of players may sign up for longer than one ninety (90) minute period per day.

Amended at the May 27, 2009 HGRD Board Meeting
Revised and Adopted at the July 18, 2012 HGRD Regular Board Meeting

Pickleball

1. Players may reserve court times around regularly scheduled group play and tournaments. Regularly scheduled group play and tournaments will be posted in the Herons Glen Pickleball Association (HGPA) website and on the bulletin board located at the courts. Reservations can be made 7(seven) days in advance.
2. Court reservations can be made for up to ninety minutes per player or group per day.
3. Herons Glen Teams approved by the local Pickleball League may play Permitted Non-Resident teams through the process designated by the Board of Supervisors on a home and away basis and may conduct league tournaments.

Added & adopted at the May 28, 2014 HGRD Board Meeting by Resolution No. 2014-08

VIII. SWIMMING POOL, SPA & PICNIC FACILITIES

Swimming Pool

1. Swimming is permitted between the hours of dawn and dusk daily, except when closed for maintenance purposes. The hours may be changed by the General Manager.
2. Use of the pool is at swimmer's own risk. The pool is not tended by a lifeguard.
3. Anyone under the age of eighteen (18) must be accompanied and supervised by an adult.
4. Showers are required before entering the pool to remove all suntan oils and lotions. This is a Health Department Regulation. When using suntan oils and lotions, place a towel on the pool chairs/lounges so as not to stain the furniture.
5. If open, food and/or beverage is to be purchased from the Food & Beverage operation. Glass objects, drinking glasses and sharp objects are not permitted in the pool area. Food and drink in the pool area shall be served using non-breakable plastic or paper containers.
6. Swimmers must wear proper swim attire. Cut-offs, dungarees and Bermudas are not considered appropriate swim wear.
7. Babies and small children using the pool must wear approved swimming diaper-suits.
8. Running, ball playing, and any noisy or hazardous activity shall not be permitted.
9. Snorkeling equipment, other than a mask, is not to be used in the pool except as part of an organized course of instruction.
10. Radios may be used only at very low volume or with personal earphones.
11. Saving of chairs for persons not in the pool area is not allowed.
12. Diving and jumping into the pool is not permitted.
13. Rafts and similar large flotation devices are not permitted.
14. The pool area may not be reserved for the exclusive use of individuals or groups of residents or members.
15. All umbrellas must be closed upon leaving the pool area at conclusion of use.
16. ADA lift equipment is to be used only when required to assist a person to enter or exit the water.

Spa

1. The maximum water temperature shall be 104 degrees F.
2. No one under the age of eighteen (18) is permitted in the Spa.
3. Pregnant women, people with health problems, and people using alcohol, narcotics or other drugs that cause drowsiness should not use the Spa pools without first consulting a doctor.
4. The maximum time of use shall be 15 minutes.
5. ADA lift equipment is to be used only when required to assist a person to enter or exit the water.

Picnic facilities

1. Application for group reservations should be submitted to the Executive Assistant to the General Manager.
2. Barbecue grills, tables and the surrounding areas must be cleaned of debris and litter at the conclusion of use by user(s).

IX. GOLF COURSE

It is in the best interest of the Golf Membership as a whole, that the HGRD maintain a “NO REFUNDS, NO EXCEPTIONS” policy for club membership. This policy is detailed in the HGRD Policies and Procedures Manual.

Employees of the Golf Course and Management

1. Questions regarding use of the Golf Course should be directed to the Golf Professional.
2. The Golf Professional and Golf Course Superintendent are responsible for the conduct and appearance of the employees.
3. No golfer shall reprimand or treat with disrespect employees of the Golf Course.
4. Any improper conduct on the part of the employees should be reported to the Golf Professional, Golf Course Superintendent or General Manager, as appropriate. Serious complaints regarding specific employees should be made in writing to the Golf Professional, Course Superintendent or General Manager, as appropriate.

Golf Course Attire

1. Proper Golf Attire must be worn by all golfers on the Golf Course or when using any of the practice facilities. In all cases of questionable attire, Management shall have the final responsibility and authority for determining what attire may be deemed inappropriate. Failure to comply may cause the person to be asked to change or denied use of the golf facilities will result.
2. Men are to wear proper Golf Attire. This includes traditional golf shirts, slacks or golf shorts. Golf shorts must be a maximum of five (5) inches from the top of the knee cap. Mock turtle neck shirts or shirts with ribbon collars containing no descriptive writing are permitted. No tank tops, tee shirts, fishnet tops, cut-offs, jams, sweatpants, denim, bathing suits, tennis shorts, or other athletic shorts are permitted. All clothing must be in good taste.
3. Women are to wear proper Golf Attire. This includes traditional golf shirts, slacks, Capri's, skorts, or golf shorts. Golf shorts must be a maximum of five (5) inches from the top of the knee cap. Women's traditional golf shirts must have collars or sleeves and must not be low cut. Mock turtle neck shirts or shirts with ribbon collars containing no descriptive writings are permitted. No halter tops, tank tops, fishnet tops, bathing suits, denim, tennis dresses, athletic shorts, or cut-offs are permitted. All clothing must be in good taste.
4. Herons Glen is a soft-spike facility. Players must wear footwear.
5. Children have the same dress code requirements as stated above for Men and Women.

***Adopted at the May 25, 2005 HGRD Board Meeting –
Affirmed by Resolution 2005-09 at the June 29, 2005 HGRD Board Meeting.
Revised and approved by Resolution 2016-08 at the March 30, 2016 HGRD Board Meeting.***

Golf Course Rules

1. The Rules of Golf of the USGA, together with the Rules of Etiquette as adopted by the USGA shall apply, except when in conflict with local rules or with any of the Rules contained herein.
2. All Members must check in with the Starter and present their Member Cards or their current Member Bag Tag. All others must register in the Pro Shop before beginning play and present a receipt for their golf fees to the Starter.
3. All players must check in with the Starter at least fifteen (15) minutes prior to their scheduled tee time.
4. Golf Rangers are on duty to help regulate play and enforce Golf Course rules. The Golf Rangers have full authority to enforce all rules and speed of play.
5. Each player must have their own set of golf clubs.
6. Range balls are not permitted on the Golf Course.
7. If the lightning warning siren sounds all play is to cease and players are to take safe cover.
8. "Course Closed" or "Hole Closed" signs are to be strictly adhered to without exception.
9. Be respectful of private property surrounding the course.
10. Inexperienced golfers are asked to refrain from playing during peak times of the day.
11. No activities other than golf are permitted on the Golf Course at any time that the course is open.
12. Jogging, bicycling, or walking are not permitted on the Golf Course or cart paths at any time. However, jogging, bicycling, and walking are permitted on the Multi-Use Paths on Herons Glen Boulevard.
13. Practice is not allowed on the Golf Course. The Driving Range and Practice Green should be used for all practice.
14. Foursomes shall have the right of way. Twosomes and singles will be grouped with other players, if available. Twosomes or threesomes should not expect to play through foursomes and should not exert any pressure on the groups ahead.
15. Slow Play: All players should make every effort to keep play moving.
16. If a foursome or group of players fails to keep their place on the course and loses more than one clear hole on the players ahead, they must follow the direction of the Ranger.
17. All players who stop after playing nine (9) holes for any reason must occupy the next tee before the following players arrive at the tee or they will lose their position on the Golf Course and must

get permission from the Starter to resume play.

18. "Cutting-in" is not permitted at any time. All players must check with the Starter/Pro Shop before beginning play. Players are not permitted to start play from residences.
19. The action of hitting a ball into the group ahead to signal them to speed up play is strictly forbidden and an obvious threat to the players' safety. Any instance of this behavior should be reported to the Ranger or Pro Shop as quickly as possible. Violators will be subject to disciplinary action.
20. Ball hawking is not allowed on the course at any time.
21. Play "Ready Golf" - The basic elements of Ready-Golf are as follows and are recommended for use when safe to do so:
 - a. **On the tee:** The player who is ready should hit; short ball hitters should hit first.
 - b. **Tee to green:** Take appropriate clubs when approaching your ball; be ready to hit when it is your turn.
 - c. **On the green:** Continue putting until holed out.
 - d. **Short cuts:** Mark your score on the way to next tee; when driving a cart, drop your partner at his ball, then continue to yours; be conscious of the five (5) minute lost ball rule. Any time after hitting your shot, carry your club(s) with you in the cart. Clean and replace your club(s) in your bag the next time the cart stops.
 - e. Always keep up with the group in front of yours.
22. Take Care of the Course – The basic elements necessary to care for the course are:
 - a. Enter and leave bunkers at the nearest level point to the green. Smooth sand over with a rake.
 - b. Repair all ball marks on the green.
 - c. Fill all divots with sand.
 - d. After finishing a hole, place the flag in the hole and leave the green area immediately. Proceed to the next tee before recording your scores.

Handicaps

Members are responsible for turning in all their scores on a daily basis.

Practice Facility Rules

1. The Practice Facility is open during the hours designated by the Pro Shop. The Practice Facility includes the driving range, chipping area and practice putting green.
2. Annual Practice Facility fee is to be determined by management with Board approval.
3. Annual Practice Facility Fees are included in membership fees. All resident nonmembers may purchase an Annual Membership or pay a daily fee as posted in the Pro Shop.
4. Each guest of a member must pay the appropriate daily rate to use the Practice Facility. This includes guests and/or any relatives of the member. Guests considered junior golfers (ages 18 and younger), are permitted to use the Practice Facility at no charge as long as he/she is

accompanied by the member. The member must accompany any guest while the guest uses the Practice Facility.

5. All non-members must have receipt available dated with the day's date, showing each person has paid the Pro Shop for the day.
6. For Public playing a round of golf on any day, the rate paid includes Practice Facility fees prior to their round. Public players, resident nonmembers and guests of members may use the practice facility after their round for the appropriate fees.
7. Parking of golf carts is allowed in designated areas only.
8. Balls must be hit from designated areas only. No hitting is permitted from the rough or sides of the Driving Range.
9. The Practice Facility is closed to nonmember use on Christmas Eve, Christmas Day, New Year's Eve, New Year's Day and any day that management schedules special maintenance.

Golf Cart Rules

Section revised & approved at the June 29, 2011 HGRD Board Meeting.

Anyone operating a golf cart within the Herons Glen Recreation District, including on the Golf Course, must be at least eighteen (18) years of age or have a valid automobile driver's license. Parking of golf carts is allowed in designated areas only.

Repeat violations of the general rules governing the ownership and use of golf carts within the District including on the Golf Course as set forth in this Section could result in suspension of private cart use privileges and/or suspension or termination of Golf Course membership or playing privileges.

Operation on the Course

1. Only two (2) persons and two (2) sets of golf clubs are permitted per golf cart. Only two (2) golf carts are permitted per foursome. The Pro Shop reserves the right to pair up any single riders together, whether a private cart owner or not, to preserve the two cart per foursome rule. The HGRD will retain all fees in the case of a non-private cart owner riding with a private cart owner.
2. Operation of a golf cart is at the risk of the operator. Players renting a golf cart will be held responsible for any and all damages, including damages to the golf cart that are caused by the misuse of the golf cart. Cost of repair to a golf cart damaged by a player, will be charged to the player.
3. No golf carts are permitted on the Golf Course when the course is posted closed.
4. Players must observe all signs/instructions regarding use of the golf carts on the course.
5. Violations of the golf cart rules may result in loss of playing privileges.

6. Golf cart paths are to be used where provided, especially near tees and greens. The ninety-degree rule applies when crossing fairways. Golf carts are required to remain on cart paths, without exception on Par 3 holes.
7. A golf cart should not be driven within thirty (30) feet of a green or tee unless on a cart path. A golf cart must not be driven through a hazard, except where the cart path goes through the hazard.
8. Care should be taken to avoid areas Golf Course Maintenance has designated as “No Carts” or soft areas on the course.
9. Violations of these specific rules for operation of golf carts on the golf course may result in loss of playing privileges.

Operation of a Cart with a Medical Handicap Flag

Adopted at the June 26, 2013 HGRD Board Meeting by approval of Resolution No. 2013-10.

Revised at the October 23, 2013 HGRD Board Meeting by approval of Resolution No. 2013-21.

1. To obtain the privileges of using a Herons Glen Recreation District Handicap/Medical Flag, Members (including all guests) must provide sufficient written documentation of such disability.
2. The use of a Handicap/Medical Flag is a privilege and any misconduct or abuse of the rules will result in a suspension or loss of your Handicap/Medical Flag privilege and/or playing privileges.
3. Individuals with a documented permanent handicap can purchase a Red Handicap/Medical Flag from the Pro Shop to be displayed on their private cart.
4. Individuals who are in need of a temporary Handicap/Medical Flag will be issued a temporary Blue Flag on a daily basis.
5. Carts may leave the cart path and travel on the golf course as needed to go to your golf ball. The 90-degree rule is in effect unless the course superintendent has deemed the course to be Cart Path Only for maintenance or weather conditions. If the course is Cart Path Only, no cart will be permitted to travel off the cart path.
6. Carts may NOT travel within 30 feet of any teeing ground or bunker except on the forward tees in which case they can be no closer than 10 feet. The golf professional will provide players with a booklet showing where carts may travel to reach the green. Access to greens is different on each hole in order to provide safety to the golfer, the closest access, and at the same time protect the golf course. Following the access provided in the printed booklet will generally enable a golfer with a handicap/medical flag to be as close as 10 feet from the green.

7. If two Members that have Handicap/Medical Flag privileges are paired in the same group, they must ride together.
8. Management has the right to approve the use of a privately-owned single-user golf cart manufactured for the purpose of use by a handicapped person while playing golf. Such golf cart may be used anywhere on the golf course, including tees and greens, but is still subject to the course conditions of the day.
9. Any use of carts off the cart path is at the golfer's own risk, and any problems or injuries resulting from such use are the golfer's responsibility. For safety reasons, the use of the golf cart on severe slopes is strongly discouraged.
10. Penalties:
 - a. First violation: Verbal warning.
 - b. Second violation: Written warning and possible suspension.
 - c. Third violation: Loss of Handicap/Medical Flag privileges and possible suspension of playing privileges.

Operation of Privately Owned Golf Carts

1. Resident Members may use a privately owned golf cart while playing golf on the Herons Glen Golf Course with the payment of appropriate fees. The right to use a privately owned cart is non-transferable and non-assignable right.
2. Privately owned golf carts must be electrically operated and if used on the golf course, equipped with a sand rake and sand container.
3. Privately owned golf carts used to play golf must be manufactured for that purpose and equipped with tires that are standard for use on golf courses. Registration numbers must be clearly visible on both sides of the golf cart, underneath the seating area.
4. Golf carts operated within the Herons Glen Recreation District must be free of commercial advertisements. Corporate logos or other business markings may be applied as long as the logo or markings do not contain any contact information.
5. Members using a private golf cart will be held fully responsible for any and all damages caused by the golf cart used by the Member, their family or Guests. The Member will reimburse the District for any and all damages including damage to other golf carts and any property of the District. (Private insurance is generally available for golf carts through an insurance agent.)
6. No privately owned golf carts will be stored, charged or maintained by the District.
7. Members with private golf carts are required to ensure that the use of their cart is restricted to individuals who will operate the cart in a safe, prudent manner and in accordance with all regulations.

8. Violations of these Rules may result in the revocation of private cart privileges, playing privileges and/or suspension or termination of membership privileges.
9. The Golf Shop reserves the right to pair up any single cart riders together, whether private cart owner or not, to preserve the two (2) cart rule per foursome policy. The HGRD will retain all fees in the case of a non-private cart owner riding with the private cart owner.

Registration of Privately Owned Golf Carts

1. Each privately owned golf cart will be assigned a registration number that will coincide with the owner's lot number.
2. Multiple golf carts owned by a resident will be given the same registration number, which will be the resident's lot number.
3. These clearly visible numbers will be displayed on both sides under the seating area.
4. Registration will be handled by the designated Recreation District department, currently the Golf Pro Shop.

Approved at September 28, 2005 HGRD Board Meeting.