

Solana Design Review Board (DRB) Request Procedure For Architecture and Grounds/Landscape Requests

- Familiarize yourself with the Herons Glen HOA Architecture and Grounds committee rules and guidelines. (As found on the HG HOA website)
- Complete the Solana Landscape and Architectural Request Form (Access form via the Solana link on the HG website)
- Complete any required main HG HOA form(s). (These are found on the HG website under 'Common Forms')
 - **Changes To Your Home**
 - Architectural Review Committee Form (*)
 - Exterior Work (*)
 - Covers roof, gutters, shutters, windows, doors, driveways, etc.,
 - Neighbor Acknowledgement (*)
 - Generator
 - Lanai enclosure or extension
 - Pool install
 - **Changes To Your Grounds**
(One master form is found at this link for all grounds requests)
- For roof replacement, please reference [lan Roof Replacement Policy/Guidance](#) for additional requirements.
- Email all required forms, drawings, pictures, documents to the email address as shown on the Solana Landscape and Architectural Request Form.
 - Requests need to be received by the Solana DRB 3 days prior to scheduled meeting.
- The Solana DRB will meet and review all requests and communicate back their findings.
 - If approved, a copy of the signed document(s) will be sent to you for your submission to the HG HOA.

(*) Required document for roof replacement.

Revised 1/18/23