

**HERONS GLENN BOCCE ASSOCIATION**  
**BYLAWS**

**Article I. NAME**

This organization shall be known as the Herons Glen Bocce Association (HGBA).

**Article II. OBJECTIVES**

The objectives of this organization are:

- (a) to promote social bocce among its members,
- (b) to provide general oversight and maintenance of the bocce courts,
- (c) and recommend maintenance and improvements to the Board of supervisors.

**Article III. MEMBERSHIP**

All members shall be residents of the Herons Glen Golf and Country Club community and shall have paid their annual dues to the HGBA. Ant exceptions to the foregoing may be made by the Board of Directors on an interim basis where warranted by unusual circumstances, providing such exceptions are deemed to be in the best interest of the HGBA.

**Article IV. BOARD OF DIRECTORS**

A Board of five (5) elected Directors shall govern the HGBA. The positions of the elected Directors shall determine the; President, Vice-President(s), Secretary and Treasurer. The regular term of office shall be for two years. At the first annual meeting three directors will be elected for a one year term, and two Directors will be elected for a two year term. The Directors will determine the Officers each year.

**Article V. DIRECTORS AND THEIR DUTIES**

President

- a) Conduct all business meetings
- b) Oversee all of the Directors
- c) Communicate the official position of the HGBA members
- d) Oversee and promote all bocce activities as well as social interaction among the membership
- e) Select at least three members to serve as the nominating committee and appoint the chair of the committee each year
- f) Appoint replacement officers in the event a current officer cannot continue to serve

## **Vice President(s)**

- a) Assist the President in all of the above activities
- b) Assume the duties of the President in his/her absence
- c) Perform the tasks assigned to him/her by the President

## **Secretary**

- a) Record the proceedings of all formal HGBA meetings
- b) Distribute copies of the minutes to all Board Members
- c) Reserve rooms and facilities as required for meetings and other events
- d) Post all necessary information on the appropriate site(s)

## **Treasurer**

- a) Serve as the custodian of all monies of the HGBA
- b) Maintain a joint checking account for the HGBA for receiving and distributing of all funds
- c) Provide a report to the Board of Directors at all Board Meetings showing all funds received and/or distributed
- d) Prepare an annual budget prior to the regularly scheduled annual meeting to be used as a basis for determining annual dues
- e) Maintain the current membership roster

## **ARTICLE VI. MEETINGS**

- a) The Board of Directors shall meet two times a year or more frequently, if necessary.
- b) A general meeting shall be held in January to elect officers for the forth coming two-year period. An agenda shall be posted 15 days in advance of the annual meeting.
- c) General meetings may be called at any time when deemed necessary by the Board of Directors.

## **ARTICLE VII. NOMINATION AND ELECTION OF DIRECTORS**

- a) The President shall name a Nominating Committee composed of three (3) members of the HGBA no less than sixty (60) days prior to the January annual meeting. No member of the current Board of Directors is eligible to serve on the Nominating Committee and shall not participate in any activities of the Nominating Committee.
- b) All incumbent elected Directors have the option to place their name(s) on the slate for the upcoming two-year period for continuation in the office. .

- c) The nominating Committee shall post a slate of Directors for the upcoming election no later than forty-five (45) days prior to the annual meeting. After posting, any additional person(s) wishing to run for office shall, within 10 days, submit his/her name to the Nominating Committee. These names will be added to the posted listing. The final slate of Directors will be posted thirty (30) days prior to the election and nominations are then closed.
- d) The Nominating Committee shall prepare ballots for the upcoming election, if needed. The official ballot shall list all the candidates in alphabetical order. The official ballot will be sent out electronically to members in good standing that has provided an e-mail address. Ballots may be picked up from any current officer of the HGBA. The Nominating Committee one-day prior to the annual meeting must receive all ballots from members not in attendance at the annual meeting.
- e) Only paid members are eligible to vote.

### **ARTICLE VIII. DUES & FEES**

The Board of Directors shall review the proposed annual budget and present the proposed dues at the annual meeting. The dues rate will be ratified by assenting vote of a majority of current paid members present, or by proxy, at the annual meeting.

It is the policy of the Herons Glen Recreation District to establish guidelines and access fees for services and/or privileges requested by a recognized Herons Glen Association. In the event that the HGBA requests a service and/or a privilege and the cost is approved by a 2/3 majority of its members, each member agrees to pay his/her pro-rata share of that cost or the balance of that cost if contributions in excess of the pro-rata share are received.

### **ARTICLE IX. RATIFICATION**

Ratification of these shall require a majority approval by a quorum of paid members present, or by proxy, at the annual meeting.

### **ARTICLE X. AMENDMENT**

Amendment of these Bylaws may be made at the annual meeting with a majority approval by a quorum of paid members present, or by proxy, at the annual meeting. Proposed Bylaw amendments must be posted on the official HGBA sites at least three (3) weeks prior to the annual meeting. Any member in good standing can propose changes to the Bylaws.

### **ARTICLE XI. QUORUM**

The quorum, for voting purposes, shall be one-half plus one of the paid members of the HGBA including written proxies.