

HOA Activities Committee
November 20, 2025
10:00 AM – HOA Conference Room

HOA Activities Committee Meeting Minutes

The HOA Activities Committee meeting was held on Nov 20, 2025, at 10:00 AM in the HOA Conference Room.

1. Call to Order

The meeting was called to order by Joyce Forman.

2. Roll Call

The following members were present: Joyce Forman, Jane Holdridge, Suzanne Offutt, Sue Gregor, and Susan Wasserott, Lori. Denise Fell HOA Activities Committee Liaison. **Not Present: Susan Darcy, Gail Daros**

3. Approval of Minutes

The committee unanimously approved the minutes from the previous meeting held on Oct 16, 2025, and Emergency Committee Meeting minutes of Nov 6. 2025.

4. Organizational Items

The **Hérons Glen HOA Annual Membership Shirts were passed out.**

Joyce distributed “Hérons Glen Walk Run Sign Up Sheet” to the members, with instructions to take to meetings to enlist committed runners and walkers for event

January magazine content is due December 17 and February content on January 17th.

The meeting calendar was posted with the following upcoming dates: **12/18/25**, 1/15/26, 2/19/26, 3/19/26, and 4/16/26.

5. Treasurer’s Report

Nothing has changed. The committee’s current balance stands at \$1,443.29. This total includes over \$538 designated for SSEP (Fire Wise) from the North Ft. Myers Fire Department Fundraiser.

6. Review of Event Schedule – Leader Assignments and Next Steps were Reviewed

HOA Holiday Entrance Decorating – Monday, November 24, 2025

- Lead: Denise Fell

- Setup with committee members, Jeremy Radle, and resident volunteers is on Monday, 11/24/25; removal is Monday 1/5/26.
- **Wear festive clothes to Decorating** (Possibly Antlers or another hat with our Activities shirt)
- Wreath Decorating scheduled following this meeting

Holiday Outside Decorating Contest – Leads: Suzanne Offutt, Gail Daros

- Contest guidelines
 - Owners must be in good standing to enter
 - Renters can enter
 - The decorations must be visible from the street
- **Schedule** – determined by committee following meeting
 - Denise will Present Sign and Placement at Dec 2nd HOA meeting to get sign Authorization
 - Signup starts on Monday November 17th (Gail will send out emails to all residents). Residents can sign up on manual log in office.
 - Deadline for signup is December 3rd
 - Decorations can be put up starting on Nov 24th and must be removed by Jan 10th.
 - **Dec 21st will be the judging of the holiday outside decorating contest by 3 judges** who are not residents of the Glen.
 - **Winners will be contacted for a formal presentation with the Herons Glen newspaper crew with trophy and yard sign and gift cards from Publix.**
 - Winners will be published in the Herons Glen Newspaper (send winners story to hgnewspaper@gmail.com)

Activities Fair – Sunday, January 18, 2026

- Leads: Sue Gregor & Susan Darcy
- No costs expected
- Create article/flyers for placement in Newspaper in December must be submitted in November.
- Tables will be placed similar to last year.
- Some Electrical Cords will be supplied
- Donation Box and Poster at Committee table - Jane
- Obtain event sign approval

Cybersecurity Classes

- Lead Suzanne Offutt
- No costs expected
- Sessions will be held on January 19 and January 20, 2026, from 10:00–11:30 AM in the HOA Conference Room.

- **There will be two classes of the same material.** 40 can attend each class. Events are free.
- **Cyber class sign up sheet will be outside the HOA office beginning Dec 22nd. The sign up sheet will be withdrawn once the classes are full.**
- Flyer will be created for placement in various advertising channels including Newspaper

Master Gardener Classes

- **Leads: Denise Fell**
- No costs expected
- Florida Friendly Landscaping – January 29, 2026 (10:00 AM – 12:00 PM), Plant This, Not That! – February 20, 2026 (2:00 PM – 4:00 PM)
- Create flyers for communication to various channels including Newspaper and place in December issue

Shredding Event – Monday, February 16, 2026 10:00 - Noon

Lead; Joyce Forman

- Per report at meeting, Vendor has been confirmed; **Joyce to follow up with Salterra Place concerning their donation of 300.00 if they have table at event**
- Need to find Donation Box
- All checks must be written to “Herons Glen HOA”
- Committee members should Wear HOA Activities Shirt
- Obtain event sign approval from HOA Board.

5K Charity Fun Run/Walk – Tentative- Sunday, March 22, 2026 (7 AM – 1 PM)

Leads: Joyce Forman

- The event will benefit the ARC Animal Rescue Center (animals: puppies, dogs and cats will be at the event)
- Participant fee is \$25.00 per person, with a goal of 50 participants. Registration collection will begin in November.
- T-shirts for the **event to be presented** by Denise to HOA office for approval.
- Supplies needed
 - Tents
 - Tables supplied by HGRD
 - Coolers – large for water
 - Water will be supplied by HOA – They need to know amount
- Create event signs and get approval from board

Produce a flyer for distribution across multiple channels, including newspapers, targeting the January, February, and March issues.

Ice Cream Social – Sunday, April 19, 2026 (2:00–8:00 PM, Ballroom Reserved)

Leads: Sue Darcy & Sue Gregor

- Charity is Island High school Coast
 - **Island Coast Jazz band was great last year and may play**
 - Need to reduce costs
 - Amount of ice cream should be reduced –
 - No chocolate ice cream required
 - Publix donates \$50.00.
 - Donations are committed to Island Coast High School
 - **School will not receive a set amount; just whatever the donations are in the jug.**
- Create flyers for communication to the various channels including newspaper and place in March issue. Obtain event sign approval from Board

7. New Business

- . Lori suggested that we plan event to talk about wills and trust, Estate Planning

8. Adjournment

The meeting was adjourned at 11:30 AM. The **next meeting is scheduled for December 18, 2025**, at 10:00 AM in the HOA Conference Room.