

Grounds Committee Meeting Minutes
July 10, 2025

Meeting called to order in the HOA Conference Room 1:00 PM on July 10, 2025, by Joyce Forman. Co- Chairperson of the Grounds Committee.

Roll Call of Membership by Sharon Pedersen, acting Secretary

Members Present via Zoom - Lori Roy Executive Administrative Assistant

Members Present - Mary Wright, Chairperson/HOA Liaison; Joyce Gillespie, HOA Manager, Joyce Forman, Co-chair, Dennis Rathburn. Mike Fell, Patti Sperduti, Sharon Pedersen.

Members Excused –Patti Sperduti, Nancy Piscioneri, Rich Strout, Peggy Lindquist, Susan Gregor

HOA Board Liaison - Mary Wright updated the committee on recent activities of the board. 2091 Embarcadero Way and 2520 Valparaiso were fined. This will go to compliance.

HOA Manager- Joyce Gillespie said the guardhouse roof work was underway and would be completed before the end of the month. Tree trimming on the commons is in progress.

Residents Request -

Zone 1 - 3 requests received and 3 approved.

Zone 2 - 2 requests received and 2 approved.

Zone 3 - 1 request received and 1 approved.

Zone 4 –1 request received and 1 approved.

Inspections and New Violations - Committee members mentioned weeds in lawns and landscape beds were present in their inspections.

Garbage / Yard Waste

Zone 1 - 1

Zone 2 - 0

Zone 3 - 0

Zone 4 – 0

Unfinished Business:

Mary indicated a couple of new volunteers applied for the grounds committee. The board will be voting on the committee members at their September 10 board meeting.

Long Term Violations- were discussed.

New Business-

Committee members were reminded that there is no meeting in August. Because applications must be reviewed within 45 days of submission, applications received today through July 28 will have to be reviewed by email for approval.

Responsibilities for Next Inspections

Zone 1 - Peggy Lindquist

Zone 2 - Dennis Rathburn

Zone 3 - Mike Fell

Zone 4 - Joyce Foreman and Sue Gregor

The committee members asked when they should do their next violation inspections. Mary indicated end of August or approximately a week prior to the September meeting.

There being no further business, the meeting was adjourned at 2:15 PM

The next meeting of the Grounds Committee will be held on Thursday, September 12, 2025, at 1PM in the HOA Conference Room.

Respectfully submitted by,
Joyce Gillespie, *CAM, CMCA, AMS*
Herons Glen HOA Manager